



Council Action Form

MEETING DATE	Wednesday, December 20, 2017			
TITLE	CONSENT AGENDA ITEM A: Consider an Ordinance Amending Ordinance 2016-46 (2017 Salary Ordinance) (Ordinance 2017-43, First Read)			
	Department: Town Administration			
MEETING TYPE	Work Session Executive	Regular	Special	Retreat
AGENDA CLASSIFICATION	Consent	Presentation	Unfinished Business	New Business
	Ordinance	Resolution	Employment Contract	Proposal
ORDINANCE/RESOLUTION (New ordinances or resolutions assigned a new)	1st Reading	2nd Reading	PUBLIC HEARING	3rd Reading
	Ordinance #: 2017-43		Resolution #:	
CONTRACTS (Contracts must be previously signed by vendor for submission)	Contract Required: Yes No		Signed Contract Attached: Yes No	
APPROVALS/REVIEWS	Department Head		Budget/Finance	
	Assistant Town Manager		Legal Counsel - Steve Unger	
	Town Manager		Other:	
BACKGROUND(Includes Description and justification)	The Town Council must pass an ordinance each year that establishes wages and salaries for the town. This ordinance may be amended throughout the year as needed. Ordinance 2017-43 amends the 2017 salary ordinance to add the following: Supplemental pay to fix the 27 pay period issues for the Town Manager and Clerk-Treasurer's salary, supplemental pay for Task Force 1 members, the addition of temporary employees for the Parks Department and Utility Department.			

BUDGET AND FINANCIAL IMPACT (Includes project costs and funding sources)	Budgeted \$:	All positions are budgeted
	Expenditure \$:	
	Source of Funds \$:	
	Additional Appropriation #:	
	Narrative:	
Resolution and Ordinance Only)	Hold 1st Reading	
	Not Hold 1st Reading	
	Approve on Second Reading	
	Deny Approval	
PROJECT TIMELINE		
STAFF RECOMMENDATION (Town Council reserves the right to accept or deny recommendations)	Staff recommends approval	
SUPPLEMENTAL INFORMATION (List of all attachments)	2017 Amended Salary Ordinance Matrix, Ordinance	